

HARYANA FOREST DEPARTMENT
Office Order

No. MIS/288

Dated: 13-09-2017

Subject: Guidelines to Forest Officers for e-Citizen services-regarding

In supersession of this Office earlier Order Number MIS/142 dated 19.05.2017, and consequent upon the guidelines issued under "Department of Industrial Policy & Promotion" (DIPP), Govt. of India as part of Business Reforms Action Plan under Ease of doing Business (e-service: Permissions for felling of trees under General Section 4 of Punjab Land Preservation Act (PLPA), the decision of the Forest Department is as under-

1. Classification of Areas based on Risk

The areas need to be categorized for design and implement a system for identifying establishments that need to be inspected based on computerized risk assessment. Areas in General Section 4 of Punjab Land Preservation Act (PLPA) in which trees are to be felled, will be categorized based on threshold number of trees required to be felled, as follows:-

Type of Risk	No. of Trees required to be felled in General Section 4 of PLPA
High Risk	More than 160
Medium Risk	100-160
Low Risk	Less than 100

For High Risk Areas, the inspection report shall be submitted by the concerned DFO, and for Medium and Low Risk areas, the inspection report shall be submitted by the concerned Range Forest Officer.

2. Submission of Inspection Reports within 24 hours


Online submission of inspection report is mandatory within 24 hours to the Department.

In supersession of earlier decision vide this office letter NO. MIS/2072 Dated 01/02/2016 it is now **mandated that the inspection reports of site will be submitted/uploaded within 24 hours of the final Site inspection on these e-Citizen Services as per inspection format.** All DFO's (Territorial) are directed to instruct Range Officers/Block Officers/Beat Officers accordingly.

3. Same inspector will not inspect the same establishment twice consecutively

As it is mandatory that the same inspector will not inspect the same establishment twice consecutively, It is ordered that Inspection of the same establishment for the second time should be got done through Beat Guard of the adjacent beat/Forester of the Block.

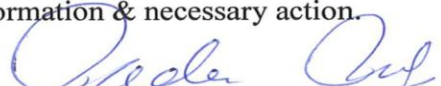
This issues with the prior approval of the Principal Secretary to Government of Haryana, Forests and Wildlife Department, Chandigarh vide U.O. No. PS/PCCF/1425, dated 11-09-2017.


Principal Chief Conservator of Forests
Haryana, Panchkula.

Endst. No. MIS/289

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A copy is forwarded to all CCFs/CFs/DFOs(T) for information & necessary action.


Principal Chief Conservator of Forests
Haryana, Panchkula.