

No. 5/52/2016-1AR
GOVERNMENT OF HARYANA
CHIEF SECRETARY'S OFFICE
ADMINISTRATIVE REFORMS DEPARTMENT

Dated Chandigarh, the 15th January, 2020

To

1. All Administrative Secretaries to Govt. Haryana.
2. All Heads of Departments in Haryana.
3. The Registrar, Punjab & Haryana High Court, Chandigarh.
4. All the Deputy Commissioners in Haryana State.
5. Managing Directors/Chief Administrator of all the Boards/Corporations in Haryana State.
6. The Registrar of All the Universities in Haryana State.

Subject:- Proceedings of the workshop on RTI and Suo Motu disclosures u/s 4(1)b held on 06.04.2016 at Haryana Niwas, Chandigarh.

Sir/Madam,

I am directed to invite your attention to this department letter No. 5/10/2015-1AR dated 18.05.2016 on the subject noted above and to say that it has come to the notice of the Government that no action has been taken by departments on the following points till date:-

1. The Nodal Officer for website of the department/corporation should make sure that all the information requirement to be placed in public domain as per Section 4 of the RTI Act has already been placed on the website and Information is continuously at the earliest and a certificate to this effect should be given by HOD to this Department within week positively.
2. The information (Name, Designation and contact details) about the SPIO and First Appellant Authority both at headquarter and in the field must be prominently displayed on the website of the department and on the notice board in the front of O/o SPIO and Appellant Authority.
3. Head of Department, Nodal Officers will ensure that the applications received under RTI are being disposed off in time by sending the desired information to the applicant, so that number of appeals in the Commission could be decreased.

You are, therefore, requested again to ensure immediate compliance of above decisions and send a compliance report to the Government.

Yours faithfully,

Santosh Kumari
(Santosh Kumari,
Under Secretary, Administrative Reforms,
for Chief Secretary to Government, Haryana.
Rax 2740001, 2740226, Ext. 5555.
E-mail: undersecy.ar@hr.gov.in)

Dated, Chandigarh 15th January 2020

Endst. No. 5/52/2016-1AR

A copy is forwarded to the State Chief Information Commissioner, Haryana, SCO No.70-71, Sector-8, Chandigarh for information.

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Under Secretary,
for Chief Secretary to Govt Haryana.

28/23/11